

Minutes of the regular monthly meeting of the City Council of the City of Brownsville and the Brownsville HRA including all accounts audited by said Council.

MAY 3, 2017

7:00 P.M.

CALL TO ORDER: This meeting was called to order by Mayor Timothy P. Serres at 7:00 P.M.

COUNCIL MEMBERS PRESENT: Rick Voshart, Tim Serres, Chris Dvorak, Chelsey Leis

ABSENT: Dave Brickman

OTHERS PRESENT: Charles Gillis, Bob Ekern, Stephanie Iverson, Dave Adams, Matt Phillips, Kristin Phillips, David Dunt, Carol Dunt, Kathy Phillips, Barb Hurley, Joann Kletzke, Joan Lietzau, Roy Lietzau, Julie Thompson-Hakes, Jim Hakes, Tom Danielson, LaVonne Jahn, Chris Jahn, Jim Koepke, Lynn Partington, Sharon Partington, Aaron Augedahl, Paula Augedahl, Darrel Gregerson, Casey Holzwarth, Mike Moriarty, Maureen Meiners

FLOOR CORRESPONDENCE: TOM DANIELSON presented council with an overview of insurance for the city for the year 2017. A discussion was held concerning insurance for mechanical repairs. A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY RICK VOSHART, TO APPROVE THE PURCHASE OF INSURANCE FOR MECHANICAL REPAIRS. ALL VOTED IN FAVOR, MOTION CARRIED.

LAVONNE JAHN addressed council with her concerns with people digging into the bluff, erosion problems and building in the bluff area on North 2nd Street. She would like inspections to be done on building sites. She voiced her concerns on the erosion behind the Gillis property.

Julie Thompson-Hakes voiced her concerns over people building on lots on North 2nd Street where excavation is necessary without adequate planning.

JIM HAKES would like building sites inspected.

JOANN KLETZKE asked who would pay for said inspection.

MATT PHILLIPS suggested adding the cost of inspection to the building permit.

Chris Dvorak stated that a discussion was held at last month's meeting concerning building inspectors.

SHARON AND LYNN PARTINGTON voiced concerns over their property on North 2nd Street. They would like to be informed when someone is building next to them.

At this time the public hearing began. Those present were welcomed to stay for further discussion after the public hearing.

PUBLIC HEARING

7:45 P.M.

At this time a Public Hearing was held at the request of Matt Phillips, 901 Main Street, for the purpose of hearing public comment on his request for a five foot setback variance from the south lot line of North ½ of Lots 1 & 2 Block 033 in the Charles Brown Addition to the City of Brownsville. The variance is requested to accommodate the proposed construction of a house and garage on the property. The property in question is located on the North ½ of Lots 1 & 2 of Block 033 of the Charles Brown Addition to the City of Brownsville.

At this time Stephanie Iverson stated that she objected to variance request. After discussion and further explanation and revisions to the request by Council, an agreement was made to allow a 3 foot variance to build within 7 feet of south lot line. A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY RICK VOSHART, TO APPROVE A 3 FOOT VARIANCE TO BUILD WITHIN 7 FEET OF SOUTH LOT LINE OF NORTH ½ OF LOTS 1 & 2 BLOCK 033 IN THE CHARLES BROWN ADDITION TO THE CITY OF BROWNSVILLE. ALL VOTED IN FAVOR, MOTION CARRIED.

A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHELSEY LEIS TO CLOSE THE PUBLIC HEARING. ALL VOTED IN FAVOR, MOTION CARRIED.

FLOOR CORRESPONDENCE CONTINUED:

CAROL DUNT asked if council could look into the street at the intersection of 8th and Adams Street as the road seems to be giving way by stop sign. Council directed Casey Holzwarth to check into and report to council at the June meeting.

JOANN KLETZKE inquired on when the streets would be swept.

KRISTIN PHILLIPS would like a street light installed at 7th Street and Spring Court. Council agreed to consider said request. Council directed Maureen Meiners to contact MI Energy and report back at the June meeting with price estimates.

OLD BUSINESS:

A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY CHELSEY LEIS, TO ADOPT RESOLUTION #0517-1 ALLOWING THE BROWNSVILLE FIRE DEPARTMENT TO JOIN PERA. ALL VOTED IN FAVOR, MOTION CARRIED.

A discussion was held on the Tony Traff residence. Council noted that he has started to clean up property and discussed allowing him one month to complete clean up, neighbor Carol Dunt felt that was fair. A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHRIS DVORAK TO ALLOW TONY TRAFF A FINAL 30 DAYS FROM MAY 4, 2017 TO COMPLETE CLEAN UP. IF NOT COMPLETED COUNCIL WILL CONSIDER POSTING AN EVICTION NOTICE ON SAID PROPERTY. ALL VOTED IN FAVOR, MOTION CARRIED.

TIM SERRES will hand deliver final 30 day notice to Tony Traff.

COUNCIL reviewed a letter from City Attorney Jed Hammell approving of the notice to be posted at the Tony Traff residence if he does not comply by said date.

COUNCIL discussed the cul de sac and manhole covers on Brook Street. Rick Voshart, Tim Serres and Casey Holzwarth will meet with Mike Sexauer on May 13, 2017 at 9:00 a.m. at the Brook Street location to come up with a plan for repairs and report to council at the June meeting.

NEW BUSINESS:

MAINTENANCE DEPARTMENT: CASEY HOLZWARTH reported the following:

-presented council with an estimate on flooring for Apt # 9 at the Bluffview Manor. A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHRIS DVORAK, TO ACCEPT QUOTE IN THE AMOUNT OF \$2569.25. ALL VOTED IN FAVOR, MOTION CARRIED.

- reported on recent MPCA inspection
- discussed placing a culvert on Hamilton Street

Council directed City Clerk Mike Moriarty to contact City Attorney Jed Hammell for information on said street.

FIRE DEPARTMENT: NO REPORT

CHELSEY LEIS would like to have the sounding of the noon siren continue.

CITY CLERK: MIKE MORIARTY reported the following:

-presented council with a building permit application from Brian Van Minsel to construct a house on his property located on Mississippi Lane. After council review A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHRIS DVORAK, TO APPROVE THE BUILDING PERMIT AS PRESENTED. ALL VOTED IN FAVOR. MOTION CARRIED.

-he is still waiting for a quote from LaCrosse Engineering for the 2nd Street sewer project

-presented council with a request to approve a gambling license for the Caledonia Sno Gophers. A MOTION WAS MADE BY CHELSEY LEIS, SECONDED BY CHRIS DVORAK TO ADOPT RESOLUTION # 0517-02 GRANTING CALEDONIA SNO GOPHERS A GAMBLING PREMISE PERMIT IN THE CITY OF BROWNSVILLE AT THE WILDCAT SALOON LLC, LOCATED AT 202 S. 3RD STREET IN THE CITY OF BROWNSVILLE, MINNESOTA. ALL VOTED IN FAVOR, MOTION CARRIED.

-presented council with a request/letter from Ron Minegar to remove fill to create a four foot space behind the existing retaining wall and to taper the existing slope. After reviewing photos council directed Mike Moriarty to draft a letter to Ron approving his request with the addition of requiring the area be reseeded and protected with a landscape fabric that is designed to stay in place until vegetation is established. Work must be completed within 30 days at which time council will inspect.

-presented council with a request to refund liquor license fees to Top of The Rock and Bissen's Tavern as these businesses have been sold. A MOTION WAS MADE BY CHELSEY LEIS, SECONDED BY RICK VOSHART, TO APPROVE A REFUND OF LIQUOR LICENSE FEES FOR THE YEAR 2017 FOR THE TOP OF THE ROCK AND BISSEN'S TAVERN. ALL VOTED IN FAVOR MOTION CARRIED.

A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY RICK VOSHART TO APPROVE A CIGARETTE LICENSE FOR THE YEAR 2017 TO WILDCAT SALOON LLC, 202 S. 3RD STREET. ALL VOTED IN FAVOR, MOTION CARRIED.

A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHRIS DVORAK TO APPROVE A LIQUOR LICENSE APPLICATION FOR THE YEAR 2017 TO WILDCAT SALOON LLC. ALL VOTED IN FAVOR, MOTION CARRIED.

-presented a request to build a deck onto the Wildcat Saloon LLC. AFTER REVIEW OF BUILDING PLANS, A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHRIS DVORAK, TO APPROVE SAID BUILDING PERMIT. ALL VOTED IN FAVOR, MOTION CARRIED.

A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY CHELSEY LEIS, TO ORDER LIFT STATION FOR NORTH 2ND STREET PROJECT. ALLVOTED IN FAVOR, MOTION CARRIED.

A discussion was held by council concerning complaints received from neighboring landowners about the condition of the hillside behind the Charles & Kathy Gillis and Robert & Deb Ekern residences. It was decided that the current condition is unstable and in need of erosion control. Council directed Mike Moriarty to draft a letter to said residents requiring area of concern be reseeded and protected with landscape material until vegetation is established. Council set a 30 day timeline for completion of said project beginning May 10, 2017. A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY RICK VOSHART, TO SEND ABOVE MENTIONED LETTER TO SAID RESIDENTS. ALL VOTED IN FAVOR, MOTION CARRIED.

Council agreed a meeting with Tony Drahos with regard to his building site on North 2nd Street would be a good idea. City Clerk was asked to set up meeting with Drahos, Casey, Mayor and neighbors to review building plans.

BILLS: AT THIS TIME COUNCIL REVIEWED THE LIST OF BILLS PRESENTED BY THE CITY CLERK. A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHRIS DVORAK, TO PAY THE BILLS AS PREPARED BY THE CITY CLERK. ALL VOTED IN FAVOR, MOTION CARRIED.

ADJOURNMENT: AT 9:30 P.M., A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY RICK VOSHART, TO ADJOURN THE MEETING. ALL VOTED IN FAVOR, MOTION CARRIED.

These minutes respectfully submitted by:

Michael J. Moriarty, City Clerk

Approved by me this 7th day of June, 2017:

Timothy P. Serres, Mayor