

Minutes of the regular monthly meeting of the City Council of the City of Brownsville and the Brownsville HRA including all accounts audited by said Council.

FEBRUARY 1, 2017

CALL TO ORDER: This meeting was called to order by Mayor Timothy P. Serres at 7:00 P.M.

COUNCIL MEMBERS PRESENT: Dave Brickman, Rick Voshart, Tim Serres, Chris Dvorak, Chelsey Leis

OTHERS PRESENT: Ben Novak, Val Green, Michelle Smith, Kiel Serres, Gary Meiners, Tim Irwin, Casey Holzwarth, Mike Moriarty, Maureen Meiners

MINUTES: At this time Council reviewed the minutes from the January 4, 2017 meeting. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY RICK VOSHART, TO APPROVE THE MINUTES AS PREPARED BY THE CITY CLERK. ALL VOTED IN FAVOR, MOTION CARRIED.

FLOOR CORRESPONDENCE:

The Brownsville Fire Department presented council with information concerning the Relief Association and PERA. Council decided to read through the information presented and discuss further at the next council meeting. Fire Department presented council with their Standard Operating Guidelines. After reviewing A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY CHELSEY LEIS, TO ADOPT STANDARD OPERATING PROCEDURES PRESENTED BY THE FIRE DEPARTMENT. ALL VOTED IN FAVOR, MOTION CARRIED.

OLD BUSINESS:

Council discussed the Traff properties. After discussion council decided to give property owners until May 1, 2017 to present council with a plan and progress towards that plan. A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHELSEY LEIS, TO ALLOW TONY TRAFF UNTIL MAY 1, 2017 TO PRESENT COUNCIL WITH A PLAN FOR IMPROVING HIS PROPERTY AND TO SHOW PROGRESS TOWARDS SAID PLAN. ALL VOTED IN FAVOR, MOTION CARRIED.

A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY DAVE BRICKMAN, TO ALLOW ANDY TRAFF UNTIL MAY 1, 2017, TO PRESENT COUNCIL WITH A PLAN FOR IMPROVING HIS PROPERTY AND TO SHOW PROGRESS TOWARDS SAID PLAN. ALL VOTED IN FAVOR, MOTION CARRIED.

NEW BUSINESS:

MAINTENANCE DEPARTMENT: CASEY HOLZWARTH reported the following:

- new pump will be delivered tomorrow
- flooring will be installed next week at the Bluffview Manor
- replaced broken conveyor belt on sander
- pop machine at community does not work properly or get used much, pop is 2 years old

Council decided to have pop machine removed.

CITY CLERK: MIKE MORIARTY reported the following:

-Plans have been delivered for the 2nd Street sewer extension for council review

At this time council members reviewed said plans.

-requested council permission to purchase a laptop computer for the WWTP monthly reports as all have to be done online, council approved said purchase

Council directed City Clerk to post job opening position for 10 hours per week for city maintenance.

Council approved sending cigarette license applications to Top of the Rock and River Station for the year 2017.

Chelsey Leis expressed concern over a property within the city with wood slabs and garbage in front yard. Council discussed and suggested she talk with said property owner about said concerns before further action is taken.

BILLS: AT THIS TIME COUNCIL REVIEWED THE LIST OF BILLS PRESENTED BY THE CITY CLERK. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY RICK VOSHART, TO PAY THE BILLS AS PRESENTED BY THE CITY CLERK. ALL VOTED IN FAVOR, MOTION CARRIED.

ADJOURNMENT: AT 8:47 P.M., A MOTION WAS MADE BY RICK VOSHART, SECONDED BY DAVE BRICKMAN, TO ADJOURN THE MEETING. ALL VOTED IN FAVOR, MOTION CARRIED.

AT THIS TIME COUNCIL AUDITED CITY BOOKS FOR THE YEAR 2016.

These minutes respectfully submitted by:

Michael J. Moriarty, City Clerk

Approved by me this 1st day of March, 2017:

Timothy P. Serres, Mayor