

Minutes of the regular monthly meeting of the City Council of the City of Brownsville and the Brownsville HRA including all accounts audited by said Council.

DECEMBER 5, 2018

CALL TO ORDER: This regular meeting was called to order by Mayor Timothy P. Serres at 7:00 P.M.

COUNCIL MEMBERS PRESENT: Dave Brickman, Rick Voshart, Tim Serres, Chelsey Leis, Gary Meiners

OTHERS PRESENT: John Jangula, Jeff LeJeune, Jim Hakes, Ben Novak, Mike Moriarty, Maureen Meiners

MINUTES: AT THIS TIME COUNCIL REVIEWED THE MINUTES FROM THE NOVEMBER 7, 2018 MEETING. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY CHELSEY LEIS, TO APPROVE THE MINUTES AS PREPARED BY THE CITY CLERK. ALL VOTED IN FAVOR, MOTION CARRIED.

FLOOR CORRESPONDENCE: NONE

OLD BUSINESS: RICK VOSHART presented Council with information on materials needed for the repairs needed for the 5<sup>th</sup> Street culvert.

A discussion was held on the clean-up of the trees/brush on the Tony Traff property. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY RICK VOSHART, DIRECTING CITY CLERK MIKE MORIARTY TO DRAFT A LETTER TO TONY TRAFF STATING THAT THE TREES/BRUSH MUST BE REMOVED WITHIN 30 DAYS OF LETTER. ALL VOTED IN FAVOR, MOTION CARRIED.

MAINTENANCE DEPARTMENT: MAUREEN MEINERS read a report from CASEY HOLZWARTH:

- he will reinstall gutter above community center door Thursday or Friday
- he spoke with bus driver from LaCrescent concerning tree in parking lot at ball park, driver will be using the main entrance as the north entrance is too small
- he is working on a plan for 5<sup>th</sup> Street culvert project, has received verbal estimates from Green Acres Excavating and Curt Cavanaugh Excavating, will discuss at the January 2019 meeting
- he has left messages with the railroad about taking down dead ash trees on Marina Drive with no response to date
- provided council with an estimate from Foellmi Construction for siding/trim for the remainder of the community center to match the repairs done to the front of the building to be discussed at the January 2019 meeting

FIRE DEPARTMENT: BEN NOVAK reported the following:

- training for ice rescue will be offered by the New Albin Fire/ Rescue
- the department will be having a recruitment dinner

CITY CLERK: MIKE MORIARTY reported the following:

- presented Council with a resolution for setting the annual polling place for the City of Brownsville

A MOTION WAS MADE BY CHELSEY LEIS, SECONDED BY DAVE BRICKMAN, TO ADOPT RESOLUTION #12-05-18-02 DESIGNATING THE BROWNSVILLE COMMUNITY CENTER AT 104 NORTH 6<sup>TH</sup> STREET, BROWNSVILLE, MINNESOTA IN HOUSTON COUNTY AS ITS POLLING PLACE FOR 2019. VOTING IN FAVOR, DAVE BRICKMAN, CHELSEY LEIS, GARY MEINERS, TIM SERRES. MOTION CARRIED.

-presented Council with the proposed final Levy for the City of Brownsville for 2019.

A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY GARY MEINERS, TO ADOPT RESOLUTION # 12-05-18-01 SETTING THE FINAL LEVY FOR THE CITY OF BROWNSVILLE FOR COLLECTION OF TAX MONEY WITH REAL PROPERTY TAXES PAYABLE IN 2019 IN THE AMOUNT OF \$127,000.00. VOTING IN FAVOR, CHELSEY LEIS, DAVE BRICKMAN, RICK VOSHART, GARY MEINERS, TIM SERRES. MOTION CARRIED.

At this time Rick Voshart presented Council with the results of the interviews conducted for the City Clerk position. The interview committee suggested offering the job to Mary Lou Graf. After some discussion A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHELSEY LEIS TO OFFER THE JOB TO MARY LOU GRAF WITH A STARTING WAGE OF \$16.50 PER HOUR, WORKING 15 HOURS PER WEEK. ALL VOTED IN FAVOR, MOTION CARRIED.

Council directed Mike Moriarty to contact all applicants interviewed with results.

BILLS: AT THIS TIME COUNCIL REVIEWED THE LIST OF BILLS PRESENTED BY THE CITY CLERK. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY CHELSEY LEIS, TO PAY THE BILLS AS PRESENTED BY THE CITY CLERK. ALL VOTED IN FAVOR, MOTION CARRIED.

ADJOURNMENT: AT 7:30 P.M., A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY GARY MEINERS, TO ADJOURN THE MEETING. ALL VOTED IN FAVOR, MOTION CARRIED.

These minutes respectfully submitted by:

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Mary Lou Graf, City Clerk

Approved by me this 2<sup>nd</sup> day of January, 2019:

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Allen Whitesitt, Mayor