

City of Brownsville  
Minutes of January 6, 2021 Regular Monthly Meeting

The regular monthly meeting of the Brownsville City Council was called to order by City Clerk Steve Schuldt at 7:00 pm. The formal swearing in of Mayor Allen Whitesitt, Councilmember Tim Klug and Councilmember Jacob Danielson was conducted. Mayor Whitesitt called the meeting to order following the swearing in. Council members present were Jeff LeJeune, Tim Klug, Jacob Danielson and John Jangula. Also present were Maureen Meiners, Former City Treasurer, Jenna Knight, City Treasurer, Casey Holzwarth, City Maintenance and Steve Schuldt, City Clerk. Guests in attendance were Brandon Frank, Jordan Gerard, Bill Katula, Chelsey Leis and Jim Hakes.

Minutes of the December 2, 2020 council meeting were reviewed. Mr. Jangula questioned paragraph four regarding a council conversation in which a nuisance violation was discussed. Mr. Jangula felt that he was not included in that conversation and therefore reference to that particular conversation should not be a part of the minutes. Council by consensus agreed to remove the paragraph in question. Jacob Danielson moved, second by Jeff LeJeune and the motion passed to approve the minutes as corrected.

Mayor Whitesitt presented council with a new contract for garbage services from Richard's Sanitation. Tim Klug moved, second by Jacob Danielson and the motion passed to approve the contract.

Mayor Whitesitt introduced Bill Katula representing Vision Design Group. Mr. Katula presented council with a proposal for a new website to replace the existing. Council members were made aware that the present website is not user friendly for access from their smart phones. Following discussion, council agreed by consensus to consider contracting with Vision Design Group after contacting the current web service provider for a proposal.

Casey Holzwarth provided council with proposed maintenance needs in the city. He suggested replacing damaged cement around city hall and community center in conjunction with construction of the Veterans Memorial to be constructed in 2021. Estimates are to be obtained and presented at a future council meeting. Mr. Holzwarth next requested guidance whether to repair, replace or remove a guardrail along North 2<sup>nd</sup> Street. No action was taken. Mr. Holzwarth informed council of needed repairs along Adams Street and the 2<sup>nd</sup> Street intersection. Council requested that prices be obtained to make repairs and bring to a future meeting. Council discussed the need for a drainage culvert along Marina Drive which would need to pass under the railroad tracks. Discussions with railroad personnel have not resulted in a favorable fix for the situation. No action was taken. Mayor Whitesitt suggested that council discuss sewer line flushing at a future council meeting. Mr. Holzwarth remarked that the pavement is breaking up at the fire station and will need repair. Solutions and costs are to be presented at a future meeting. Council was informed that a used snowplow has been purchased for the Bobcat for \$1,800.00 allowing Casey Holzwarth to plow streets while John Holzwarth plows parking lots and sidewalks. Mr. Holzwarth informed council that bathroom updates are needed at Bluff View Manor. Prices are to be obtained and presented at a future meeting. Mr. Holzwarth requested guidance regarding sewer hookup inspections. He has the authority to perform inspections but the ordinance requires a licensed plumber to perform the them. No action was taken but further discussion is needed.

Brandon Frank representing the fire department reported that EMS personnel are beginning to receive their COVID-19 vaccinations. He reported that the department responded to 44 calls in 2020. Mr. Frank also submitted a proposed pay schedule for 2021. The proposal would eliminate the 2<sup>nd</sup> assistant fire chief position and change the per call/drill rate to \$13.00 for each member. Mr. Frank also emphasized the need to fund the department's capital account for equipment replacement.

Council reviewed the wages and appointments schedule. Please see attached Exhibit A which is an integral part of these minutes.

Council reviewed current depositories of city funds. Jacob Danielson moved, second by Jeff LeJeune and the motion passed to appoint Merchants Bank and PMA Financial Network as official depositories for city funds.

Council reviewed claims payable for the month of December. Tim Klug moved, second by Jeff LeJeune and the motion passed to approve all claims.

There being no further business Jacob Danielson moved, second by John Jangula and the motion passed to adjourn the meeting at 8:52 pm.

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Steve Schuldt, City Clerk

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Allen Whitesitt, Mayor