

Minutes of the regular monthly meeting of the City Council of the City of Brownsville HRA including all accounts audited by said Council.

JULY 6, 2016

CALL TO ORDER: This meeting was called to order by Mayor Timothy P. Serres at 7:00 P.M.

COUNCIL MEMBERS PRESENT: Dave Brickman, Tim Serres, Chris Dvorak

ABSENT: Rick Voshart

OTHERS PRESENT: Jim & Julie Thompson-Hakes, Tammy & Cole Skauge, Casey Holzwarth, Mike Moriarty, Maureen Meiners

MINUTES: AT THIS TIME COUNCIL REVIEWED THE MINUTES FROM THE JUNE 1, 2016 MEETING. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY CHRIS DVORAK, TO APPROVE THE MINUTES AS PREPARED BY THE CITY CLERK. ALL VOTED IN FAVOR, MOTION CARRIED.

FLOOR CORRESPONDENCE: Julie Thompson-Hakes addressed the council concerning the weeds on the lots next to her property. After some discussion council directed Casey Holzwarth to look at lots in question and have City Clerk Mike Moriarty send weed letters to said property owners if need be.

Tammy Skauge from Richard's Sanitation addressed the council with a request from a resident of Brownsville to order a trash tote from Richard's. After some discussion council agreed to allow totes if requested. Richard's Sanitation will bill directly to user at a rate of \$57.00 quarterly. It was noted that residents requesting a tote will be billed the regular monthly recycling/garbage fee through the city (\$9.05).

OLD BUSINESS: Mike Moriarty reported that he has not heard back from LaCrosse Engineering concerning the 2<sup>nd</sup> Street sewer extension project. After discussion it was decided to look into a different engineering company if there is no response from LaCrosse Engineering by August meeting.

PUBLIC HEARING

7:30 P.M.

At this time a Public Hearing was held for the purpose of hearing public input concerning setting the sewer budget. No public input at this time. City Clerk Mike Moriarty presented the proposed sewer user budget for the July 2016 through July 2017. After discussion and review council decided to raise the sewer operations fund user fee \$1.00 per month this year and \$1.00 per month next year. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY CHRIS DVORAK, TO APPROVE THE SEWER OPERATIONS BUDGET AS PRESENTED, EXPENDITURE BUDGET OF \$51,667.59, DEBT SERVICE BUDGET OF \$61,435.00. ALL VOTED IN FAVOR, MOTION CARRIED.

A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY DAVE BRICKMAN, TO CLOSE THE PUBLIC HEARING. ALL VOTED IN FAVOR, MOTION CARRIED.

NEW BUSINESS: Maureen Meiners requested council approval to have WebHosting build a website for the City of Brownsville at a one-time fee of \$500.00. The person previously maintaining our website has retired. Council approved said request.

MAINTENANCE DEPARTMENT: Casey Holzwarth reported the following:

- he passed his Class C Wastewater Operators exam
- the lift station at Ward Lee Park needs to be replaced/repared
- waiting to hear from Scott Construction as to when they will be sealcoating
- will be going through cc tables and chairs to get rid of broken ones

FIRE DEPARTMENT: No Report

CITY CLERK: Mike Moriarty presented the following:

-a request to contract with Davy Laboratories to draw up a phosphorus management plan which needs to be in place by the end of 2016 as per MPCA.

A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY DAVE BRICKMAN, TO CONTRACT WITH DAVY LABORATORIES FOR PHOSPHORUS MANAGEMENT PLAN AT A COST OF \$1,500.00. ALL VOTED IN FAVOR, MOTION CARRIED.

-presented a request from Mike Sexauer to combine 2 lots into 1 in Brook Street Addition.

A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY CHRIS DVORAK, TO APPROVE SAID REQUEST. ALL VOTED IN FAVOR, MOTION CARRIED.

-presented council with a resolution from Northland Securities for compliance procedures.

A MOTION WAS MADE BY CHRIS DVORAK, SECONDED DAVE BRICKMAN, TO APPROVE THE POST-ISSUANCE TAX COMPLIANCE PROCEDURES FOR TAX-EXEMPT BONDS. ALL VOTED IN FAVOR, MOTION CARRIED.

-presented council with a request to approve a liquor license application for Aaron & Caleb Grams for the Saxon Hall. A MOTION WASA MADE BY CHRIS DVORAK, SECONDED BY DAVE BRICKMAN, TO APPROVE A LIQUOR LICENSE APPLICATION FOR AARON & CALEB GRAMS. ALL VOTED IN FAVOR, MOTION CARRIED.

BILLS: AT THIS TIME COUNCIL REVIEWED THE LIST OF BILLS PRESENTED BY THE CITY CLERK. A MOTION WAS MADE BY DAVE BRICKMAN, SECONDED BY CHRIS DVORAK, TO PAY THE BILLS AS PRESENTED BY THE CITY CLERK. ALL VOTED IN FAVOR, MOTION CARRIED.

ADJOURNMENT: AT 8:25 P.M., A MOTION WAS MADE BY CHRIS DVORAK, SECONDED BY DAVE BRICKMAN, TO ADJOURN THE MEETING. ALL VOTED IN FAVOR, MOTION CARRIED.

These minutes respectfully submitted by:

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Michael J. Moriarty, City Clerk

Approved by me this 3<sup>rd</sup> day of August 2016:

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Timothy P. Serres, Mayor

