

City of Brownsville
Minutes of July 7, 2021 Regular Monthly Meeting

The regular monthly meeting of the Brownsville City Council was called to order by Mayor Allen Whitesitt at 7:00 pm. Councilmembers Jeff LeJeune, Tim Klug, Jacob Danielson and John Jangula were present. Also present: Jenna Knight, City Treasurer, Steve Schuldt, City Clerk, Casey Holzwarth and Sam Boma City Maintenance. Guests in attendance were Jordan Gerard (Caledonia Argus), Frank Dvorak and Joanne Kletzke.

Minutes of the June 2, 2021 council meeting were reviewed. Tim Klug moved, second by Jacob Danielson and the motion passed to approve the minutes as presented.

No floor correspondence presented.

Mayor Whitesitt informed council of plans provided by Shawn Colsch for a proposed building on the west side of Brownsville. Mr. Colsch is currently landscaping the property and planning to construct a retaining wall for stabilization. He wants to build a shop with living space above on the east side of Cork Hollow Road. He is also working with the Houston County Highway Department to obtain additional land for improvements. Additionally, he wants to hook onto the city sewer system. No action was taken at this time.

Mayor Whitesitt reported that he and Tim Klug met with Tim Serres to discuss stormwater runoff drainage behind his property, which is a continuation of Clay Street. Mayor Whitesitt requested that the 2022 budget include \$10,000.00 for stormwater drainage in that area.

Council reviewed a building permit request from Jean See to construct a 12 X 7 dog kennel adjoining the garage. Jacob Danielson moved, second by John Jangula and the motion passed to approve the permit.

Casey Holzwarth informed council that the estimated cost for repairs to North 2nd Street would be \$5,000.00 to \$6,000.00 with work provided by Kurt Cavanaugh. Tim Klug moved, second by Jacob Danielson and the motion passed to approve the project and contractor Kurt Cavanaugh.

Joanne Kletzke requested that steps be installed on the north of the Manor for improved access from Adams Street. No action was taken.

Casey Holzwarth reported that new wood chips are being installed at the playground. The purchase was approved at the August 5, 2020 council meeting with the stipulation that installation be in 2021.

Casey Holzwarth requested that WiFi be made available at the maintenance shop for MPCA sewer reporting. Records are maintained at the shop which are needed for online reporting. Council questioned if phone service was available at the shop to allow for internet service and what other phone lines the city is paying for. Following discussion, Jacob Danielson moved, second by Tim Klug and the motion passed to allow for WiFi at the maintenance shop and discontinue phones at the city playground and Bluff View Manor.

John Jangula questioned if an asphalt cold patch was going to be installed at 6th Street where repairs had taken place. Casey Holzwarth affirmed that a patch would soon be installed.

Council reviewed a proposal provided by MCS Networks for one new computer, updating of an existing computer and installation of an office network with firewall in the City Clerk/Treasurer office. Cost of the system was quoted at \$2,127.30. Jacob Danielson moved, second by John Jangula and the motion passed to approve the purchase.

Council considered membership to the Minnesota Association of Small Cities. After discussion, Jacob Danielson moved, second by Jeff LeJeune and the motion passed to discontinue membership.

Council reviewed a letter being sent to residents regarding stormwater runoff in the city. Residents are being asked to request a city inspection prior to any landscape modifications. Council by consensus agreed to send the letter to all residents.

Joanne Kletzke questioned why there are no pictures of past mayors. No action was taken.

John Jangula requested that a public meeting be held for citizen input regarding comprehensive planning in the city.

Council reviewed claims payable. Jeff LeJeune moved, second by John Jangula and the motion passed to approve all claims.

There being no further business, Jacob Danielson moved, second by Tim Klug and the motion passed to adjourn at 8:34 pm.

A handwritten signature in black ink, appearing to read "Steve Schuldt", written over a horizontal line.

Steve Schuldt, City Clerk

A handwritten signature in black ink, appearing to read "Allen Whitesitt", written over a horizontal line.

Allen Whitesitt, Mayor