

Minutes of the regular monthly meeting of the City Council of the City of Brownsville and the Brownsville HRA including all accounts audited by said City Council.

JANUARAY 2, 2019

Acting Mayor Rick Voshart swore in the new Mayor Allen Whitesitt and Council Members Jeff LeJeune and John Jangula.

CALL TO ORDER: This regular meeting was called to order by Allen Whitesitt at 7:05p.m.

COUNCIL MEMBERS PRESENT: Jeff LeJeune, Rick Voshart, Alan Whitesitt, John Jangula, Chelsey Leis.

OTHERS PRESENT: Darin Ideker, Joann Kletzke, Kathy Philips, Nikki Ranzenberger, Ben Novak,

Casey Holzwarth, Maureen Meiners, Mary Lou Graf.

A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHELSEY LEIS, TO HIRE MARY LOU GRAF AS THE CITY CLERK FOR THE CITY OF BROWNSVILLE.

AL WHITESITT EXPRESSED HOW HE WANTED FUTURE CITY COUNCIL MEETINGS TO BE CONDUCTED. HE WANTED NO BAD LANGUAGE OR HIGH-PITCHED VOICES. HE WANTS FOR EVERYONE TO BE RESPECTFUL OF THE COUNCIL AND PEOPLE ATTENDING THE MEETING OR THEY WOULD BE REMOVED FROM THE MEETING. THE MAYOR REQUESTS A FIRST MOTION, THEN SECOND MOTION AND THEN FOLLOWED BY A DISCUSSION IF NECESSARY.

MINUTES FROM THE DECEMBER 5TH MEETING WERE PRESENTED AND REVIEWED BY THE CITY COUNCIL. A MOTION WAS MADE BY CHELSEY LEIS, SECONDED BY JOHN JANGULA TO APPROVE MOTION. ALL VOTED IN FAVOR. MOTION CARRIED.

A MOTION WAS MADE BY CHELSEY LEIS, SECONDED BY JEFF LEJEUNE GRANTING PERMISSION FOR ALLEN WHITESITT AND MARY LOU GRAF TO SIGN CITY CHECKS. ALL VOTED IN FAVOR. MOTION CARRIED.

FLOOR CORRESPONDENCE: Chelsey Leis reported to the council about unshoveled sidewalks. The City Council directed Mary Lou Graf to draft a letter to residents on Main Street to remove snow and ice within the 24 hours after precipitation falls.

OLD BUSINESS: 1. Casey Holzwarth reported on the 5th street project. He's been talking with Kurt Cavanaugh. He got a rough estimate bid of from Kurt for \$5,000. He will be getting a written bid from him. It would be with 18-inch smooth wall pipe which comes in 200/300 foot sections. Casey figures project will cost approximately \$ 8,000 to \$ 9,000. This project will be further discussed at next council meeting.

2. BALL PARK PARKING LOT: Chelsey Leis brought pictures of 2 trailers that were still sitting in the lot. No one had any idea who owned them. Allen Whitesitt was going to stop and check to see if there was some plate or identification to notify the owner to remove them.

3. MARINA DRIVE UPDATE: Ben Novak was sent an email from the CP railroad stating they didn't have right away problems with the drive way to Marina Drive. Ben talked about tree obstruction, and the safety of crossing the tracks with the fire trucks. Allen was going to call the county surveyor and see where the boundary lines are.

4. Darin Ideker brought to the council information on the Ball park lights. He suggested replacing the existing lights and grandfathering in the existing poles. Darrin thinks LED lights are too expensive. P & T Electric gave him a quote for \$1,000 a light fixture. He also talked about replacing the electrical boxes on the poles. Darin is going to check with the Brownsville Lions to see what they wanted to contribute toward the new lights. Rick Voshart was going to check in to prices again for the lights.

NEW BUSINESS:

MAINTENANCE DEPARTMENT: Casey Holzwarth reported the following:

1. Getting the rain gutters on the Community Center complete. Rick Voshart suggested getting bids. Casey will get bids for the gutter work on the Community Center building.
2. He also reported on the sewer pipe being plugged at a resident at Marina Drive. Flushable kitty litter was the cause. He suggested getting a letter written for the residents to remind them of what not to flush down the toilets and drains
3. Casey also brought up that he had no internet service at the shop. He needs it to enter in sewer data in a timely manner. Now with no internet he must take computer home to do his data entry. Maureen will check with Mediacom on a quote for it.
4. He talked about the knives getting dull faster than normal at the Brook Street Lift Station. He's thinking rock might be working through from the pipes. Ben Novak will help Casey flush out pipes to see if it was coming from there.

FIRE DEPARTMENT: Ben Novak reported the following:

1. He reported the Fire Department was going to have a Chicken Q with music on January 26, 2019 for \$10.00 a ticket. Chicken Q will be at the Lawrence Lake Marina. All proceeds will go to the Fire Department. Mark Cairns will be making the chicken.

CITY CLERK: Mary Lou Graf presented to the council:

1. AT THIS TIME THE COUNCIL REVIEWED AND DISCUSSED WAGES AND APPOINTMENTS FOR THE YEAR 2019. MARY LOU PRESENTED COUNCIL WITH PROPOSED WAGES FOR THE CITY EMPLOYEES. AFTER DISCUSSION A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHELSEY LEIS TO APPROVE WAGES AS PRESENTED FOR THE YEAR 2019. ALL IN FAVOR, MOTION CARRIED. COUNCIL REVIEWED THE REMAINDER OF WAGES AND APPOINTMENTS FOR 2019. A MOTION WAS MADE BY CHELSEY LEIS, SECONDED BY JOHN JANGULA TO APPROVE THE WAGES AND APPOINTMENTS FOR 2019. ALL VOTED IN FAVOR, MOTION CARRIED. DOCUMENT ATTACHED WITH DETAILS.
2. PRESENTED COUNCIL WITH CITY DEPOSITORIES FOR THE YEAR 2019. A MOTION WAS MADE BY RICK VOSHART, SECONDED BY CHELSEY LEIS TO ADOPT THE RESOLUTION #01-02-2019 SETTING THE CITY DEPOSITORIES AS 4-M FUND AND MERCHANT BANK- LACRESCENT. A MOTION WAS MADE BY RICK VOSHART,

SECONDED CHELSEY LEIS. ALL IN FAVOR. MOTIONED CARRIED DOCUMENTS ATTACHED.

3. Allen and Mary Lou will stop and sign new signature card at Merchants Bank-LaCrescent, MN.
4. The Clerk discussed dates for the Annual Board of Review the dates picked by the City Council were April 2nd and the second choice was April 11th at 6:30. Mary Lou will contact Michelle Quinn by email with the City Councils choices.
5. The Clerk talked about the online training for the Board of Appeals and Jeff Le Jeune agreed to do this online.
6. THE BUILDING PERMIT WAS APPROVED FOR JERRY STEFFES TO BUILD A DECK AND RAMP, AT 203 ADAMS STREET. A MOTION WAS MADE BY JOHN JANGULA SECONDED BY JEFF LEJEUNE. ALL VOTED IN FAVOR, MOTIONED CARRIED.

CITY TREASURER: Maureen Meiners presented the upcoming bills:

1. A MOTION WAS MADE BY RICK VOSHART SECONDED BY CHELSEY LEIS TO PAY BILLS AS PRESENTED. ALL VOTED IN FAVOR, MOTIONED CARRIED.

ADJOURMENT: AT 9:15P.M., A MOTION WAS MADE BY CHELSEY LEIS, SECONDED BY JEFF LEJEUNE, TO ADJOURN MEETING. ALL VOTED IN FAVOR, MOTION CARRIED.

These minutes respectively submitted by:

Mary Lou Graf, City Clerk

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Approved by me this 6th day of February 2019

Allen Whitesitt

Allen Whitesitt, Mayor